

The second meeting of IQAC committee of College of Engineering, Phaltan of Academic year 2019-20 was scheduled on 4th March, 2020 (Tuesday) at 1:00 Pm in Mudhoji college, Phaltan.

The following members were present for the meeting.

1. Dr. M. K. Phadatare Chairman.
2. Mr. Bhoiraj V. Naik Nimbalkar Member.
3. Dr. Ashokrao Shankarrao Bhoite. Member.
4. Mr. Pandurang R. Shinde. Member.
5. Mr. A. S. Nikam. Member.
6. Prof. R. P. Bagawade. Coordinator.
7. Prof. Avinash A. Ranaware. Member.
8. Prof. Ms. D. S. Bhoite. Member.
9. Prof. Sameer Anandrao Jagtap. Member.
10. Prof. S. T. Kale. Member.
11. Prof. Amarsingh A. Ranaware Member.
12. Prof. Ms. J. S. Tilekar Member.
13. Prof. G. V. Thombare. Member.
14. Prof. V. B. Gujar. Member.

15. Mr. A.S. Naik Nimbalkar Member.

16. Ms. Anjani Shrikant Patki Member.

17. Mr. Bhandwalkar Kishor Pandurang. Member.

The agenda of meeting as below.

Agenda 1: To read and confirm minutes of last meeting.

Resolution :- Minutes of last meeting read and confirmed.

Advisor :- Prof. D.S. Bhoite.
Seconder :- Prof. S.T. Kale.

Agenda 2:- To discuss AAA Committee Report & Suggestions.

Resolution :- a) Dr. Shital Takle suggested to prepare more e-content to faculty and already all faculties are started for making more and more e-content.

b) To Open Group Insurance of faculty - the process of opening group insurance of faculty is already initiated by faculty of office.

c) Update / Revise Library policy - Mr. V.B. Gurav presented old library policy in front of all IQAC members. Dr. Ashok Rao Bhoite advised to revise the library policy.

d) Give Library Membership to Gov. employee - Mr. V.B. Gurav said already we have made one gov. employee ^{as} our library member.

It is also decided to give

library membership to private company employee.

e) Maintain out word register in store - Mr. A.S. Naik Nimbalkar said store has printed out word register and maintained in the store.

f) Display consumer rights in consumer store - Mr. A.S. Naik Nimbalkar said, he will display flex of consumer rights in store.

g) Add leave details in Service Book - It is decided to add leave details in service book of employees.

h) Update personal files in office - It is decided that office should maintain an update personal files of employees.

Advisor: Dr. Ashokeao Bhoite.
seconded: Mr. A.S. Nikam.

Agenda 3: To update purchase policy of Institute and forward to LMC for approval.

Resolution:- Purchase policy of Institute is updated as per routine process and forwarded to LMC/CDC.

Advisor: Mr. Bhojraj V. Naik Nimbalkar.
seconded: Prof. S. A. Jagtap.

Agenda 4:- National initiative for Technical Teachers Training.

Resolution:- As this program is made mandatory by AICTE, It is decided that all faculty of college should undergo for this program.

Advisor:- Prof. Avinash A. Ranawade.
Seconder:- Prof. G. V. Thombare.

Agenda 5: Discussion on other topics by permission of Honorable chairman.

Resolution:- Dr. Ashok Rao Bhoite advised that library should give best reader award (for student and faculty) on the basis of library usage, library book circulation and e-content reading.

Advisor: Dr. Ashok Rao Bhoite.
Seconder: All.



Prof. R.P. Bagawade.



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