

COLLEGE OF ENGINEERING, PHALTAN

(Approved by AICTE New Delhi, D.T.E. Mumbai and D-BATU Lonere/MSBTE Mumbai)

SSr. No. 31 Shreemant Shivajiraje Nagar, Kurawali Road, Thakurki, Tal.Phaltan, Dist.Satara Pin 415 523

E-mail : pes.coeprincipal2011@gmail.com / coeprincipal@yahoo.co.in

Website : www.coephaltan.edu.in

Hon. Shreemant Sanjivraje Naik Nimbalkar
Secretary, P. E. S.

Prof.Dr. N. G. Narve
Principal

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Clarification Asked: - 1. Provide Proof of constitution of Internal committees / Grievances Committee formation / other committees as per UGC norms. 2. Circular/web-link/ committee report justifying the objective of the metric 3. Minutes of the meetings of student grievance committee, as per metric for year 2022-2023

Response: - 1. Committee Office Order with objective of committee is attached.
2. Report of Minutes of the meetings of student grievance committee of academic year 2022-2023 is attached.



Phaltan Education Society's
COLLEGE OF ENGINEERING

(Approved by AICTE, Delhi / Approved by Govt of Maharashtra DTE)

Email: coeprincipal@yahoo.in Web : www.coephaltan.edu.in

Sr.No. 31 Thakurki, Tal. Phaltan, Dist. Satara

Ref.No.:- COE / 120 / 01 / 2022-23

Date: - 16/02/2023

Office Order

Following faculty members has been appointed to work for "Internal Complaints Committee" composed as per UGC guideline for academic year 2022-23 in the institute.

Sr. No.	Name of Members	Designation	Officials
1	Mrs. Dhanshri S. Bhoite	Assistant Professor	Presiding Officer
2	Mrs. Dipali D. Jadhav	Assistant Professor	Member Secretary
3	Mr. Amit T. Bhosale	Assistant Professor	Member
4	Mrs. Dhanshri G. Bankar	Assistant Professor	Member
5	Mr. Nilkanth S. Pawar	Office Superintendent	Member
6	Mrs. Shabana P. Shaikh	Lab Assistant	Member
7	Adv. Shirin Shaha	NGO Member	Member
8	Mrs. Vaibhavi Bhosale	Nirbhaya Squad Incharge (Police Representative)	Member
9	Ms. Sai Sawant	Student (TY Computer)	Member
10	Ms. Riya Saste	Student (SY E& TC)	Member
11	Ms. Suhana Shaikh	Student (FY Computer)	Member

Objectives:

The objectives of the Internal Complaint Committee to Prevent Sexual Harassment of Women at the Workplace are as follows:

- ❖ To develop a policy against sexual harassment of women at the Institute.
- ❖ To ensure the implementation of the policy in letter and spirit through proper reporting of the complaints and their follow-up procedures.
- ❖ To uphold the commitment of the Institute to provide an environment free of gender based discrimination.
- ❖ To promote a social and psychological environment to raise awareness on sexual harassment in its various forms.
- ❖ To create a secure physical and social environment to deter any act of sexual harassment.
- ❖ To evolve a permanent mechanism for the prevention and Redressal of sexual harassment cases and other acts of gender based violence at the Institute.
- ❖ To organize seminar, workshop lecture to create awareness about sexual harassment prevention, prohibition & Redressal.
- ❖ To act as safeguard for the rights of female students, faculty and staff.
- ❖ To provide a platform for listening to complaints for staff and students.
- ❖ Incorporate hygiene habits and ensure a healthy atmosphere in and around the college.

Copy to:

1. All members of committee
2. Police Squad



Principal
P.E.S.'s
College of Engineering
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Ref.No.:- COE/120/02/2022-23

Date: -16/02/2023

Office Order

Following faculty members has been appointed to work for "Grievance Redressal Committee" composed as per UGC guideline for academic year 2022-23 in the institute.

Sr. No.	Name	Designation
1	Prof. Dr. Narendra . G. Narve , Principal	Chairman
2	Prof. Mrs. Dhanashri S. Bhoite	Member-Secretary
3	Prof. Mrs.Dipali D Jadhav	Member
4	Prof. Mr.Rameshchandra A.Pisal	Member
5	Prof.Mr. Abhijit A Hipparkar	Member
6	Prof. Mr.Govind V. Thombare	Member
7	Prof. Mr.Shantaram V. Kalel	Member
9	Adv.Mrs.Shirin Shah	Member
10	Mr.Arvind .S.Nikam,(Management Representative)	Member
11	Mr.Nilkanth.S.Pawar (O.S)	Member

Objectives:

The objective of the Grievance Redressal Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the Institute. The objectives of the Grievance Redressal Cell are

- ❖ To develop an organizational framework to resolve Grievances of Students and other stakeholders
- ❖ Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- ❖ Suggestion / complaint Box is installed in which the Students, who want to remain anonymous, put in writing their grievances and their suggestions for improvement of the Academics / Administration in the College.
- ❖ To uphold the dignity of the College by ensuring strife free atmosphere in the College through promotion of cordial Student-Student relationship and Student-teacher relationship etc



Copy to:

1. All members of committee
2. Police Squad

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PES's COE, Phaltan
Prof. Dr. N. G. Narve
Principal
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Sr.No. 31 Thakurki, Tal. Phaltan, Dist. Satara

Ref.No.:- COE / 120 / 021 2022-23

Date: - 17/02/2023

Office Order

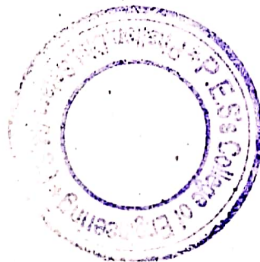
Following faculty members has been appointed to work for "Anti-Ragging Committee" composed as per UGC guideline for academic year 2022-23 in the institute.

Sr. No.	Name	Designation
1	Prof. Dr. Narendra . G. Narve , Principal	Chairman
2	Mr. Arvind S. Nikam Administrative Officer, Phaltan Education Society	Member
3	Police Inspector Phaltan Police Station (City) Police Representative	Member
4	Mr. Arvind Mehta Local Media Representative	Member
5	Mr. Umesh Nimbalkar NGO involved in Youth Activities	Member
6	Prof. Sopan T. Kale Faculty Member	Member
7	Prof. Mrs. Nilam N. Ingale Faculty Member	Member
8	Prof. Govind V Thombare Faculty Member	Member - Secretary
9	Mr. Vasant Rao Wagh Parent Representative	Member
10	Mr. Datta J. Tone Student Representative	Member
11	Ms. Rutuja J. Kumbhar Student Representative	Member

Objectives:

The objective of the anti-ragging committee is as follows:-

- ❖ To aware the students of dehumanizing effect of ragging inherent in its perversity
- ❖ To keep a continuous watch and vigil over ragging so as to prevent its occurrence and Recurrence.



Copy to:

1. All members of committee
2. Police Squad

Principal
Phaltan Education Society's College of Engineering
Phaltan, Dist. Satara (M.S.)





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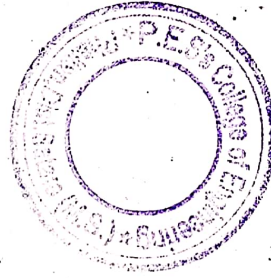
Following faculty members has been appointed to work for "Anti-Ragging Squad Committee" composed as per UGC guideline for academic year 2022-23 in the institute.

Sr. No.	Name	Designation
1	Prof. Dr. N. G. Narve, Principal	Chairman
2	Prof. Shantaram Vitthal Kalel	Member - Secretary
3	Prof. Govind V. Thombare	Member
4	Prof. Mrs. Dhanashri Sandip Bhoite	Member
5	Prof. Abhijit A Hipparkar	Member
6	Prof. Dipali D Jadhav	Member
7	Mr. Shankar Uttam Thorat Non-Teaching Member	Member

Objectives:

The objective of the anti-raging committee is as follows:-

- ❖ To aware the students of dehumanizing effect of ragging inherent in its perversity
- ❖ To keep a continuous watch and vigil over ragging so as to prevent its occurrence and Recurrence.



Copy to:

1. All members of committee
2. Police Squad

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Prof. Dr. N. G. Narve
Principal
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Grievance Redressal
Committee Meeting
Academic Year 2022-23

(19)

Page No:

Date:

Phaltan Education Society's
College of Engineering, Phaltan
organised the meeting of
student grievances Redresses
and co-ordination committee
on 08.07.2022 at 11:30 am at
(Seminar) Principal cabin.

Following committee members
are presented for meeting.

- ① Prof Milind A Natu mal
- ② Prof Mrs. Dhanshi S. Bhoite 18/07
- ③ Prof Shantaram V. Kalel. 18/07
- ④ Prof Govind V. Thombare 18/07
- ⑤ Prof Rameshchandra A Pisal 18/07
- ⑥ Prof Ramdas P. Bagwade 18/07
- ⑦ Prof Sadashiv R Badiger

minutes of meeting.

Agenda 1: To read and confirm the minutes of previous meeting.

Agenda 2. To discuss about select new members for committee in place of resigned member.

Agenda 3. TO discuss about providing bus facility for new admitted students.

Agenda 4. Any other subject with the permission of chair person.

Phaltan Education Society's College of Engineering, Phaltan, organised the meeting of Students Grievances Redressal & Co-ordination Committee on 20 March 2023 at 11:00 am in Principal Cabin,

following committee members were present for meeting.

1. Prof. Dr. N.G. Narve
2. — Chairman
2. Prof. Mrs. Dhanshi Sandip Bhoite
— member secretary
3. Prof. Mrs. Dipali O. Jadhav
— member
4. Prof. Mr. Rameshchandra Pisal,
— member
5. Prof. Mr. Abhijit A. Hipparkar
— member
6. Prof. Mr. Govind V. Thombare
— member

7. Prof. Mr. Shantaram Vitkele,

- member

8. Adv. Mrs. Shirin Shah,

- member

9. Mr. A. S. Nikam

- (management representative)

10. Mr. N. S. Pawar

- office superintendent

minutes of meeting.

1) Agenda 1 :- To read & confirm the minutes of previous meeting.

Agenda 2 :- To welcome the new members of the committee.

Agenda 3 :- To discuss about providing drinking water facility in both building.

Agenda 2.

discussion on any other topic with
the permission of chairman.

Internal Complaint Committee
Meeting

Academic Year 2022-23

The minutes of meetings of Internal Complaint Committee held on 20th Feb at 4 PM in ICC Office.

Following members were present:

- Mrs. Dhanashri S. Bhoite - Presiding officer
- Ms. Dipali D. Jadhav - Member Secretary
- Mr. Govind V. Thombare - Faculty member
- Ms. Dhanashri Bankar - Faculty member
- Ms. Arati Bhagat - Faculty member
- Ms. S. P. Sheikh (R-092) - Nonteaching member
- Adv. Shirin Shaha - NGO member
- Ms. Rutuja Kumbhar - Student member
- Ms. Pratiksha Salgude - Student member.

* Agenda of meeting:

- ① TO read & finalize the minutes of the last meeting.
- ② TO discuss the events to be organised in AY 2022-23 (Sem-II).
- ③ Welcome of new members of committee.
- ④ TO discuss about cleaning of all ladies toilets & ladies common room.
- ⑤ TO discuss about any complaints regarding Sexual Harassment.
- ⑥ With Presiding officer's permission, discussion on the spot issue.

TO read and finalize the minutes of the last meeting.

- Informative session on "Provision of Sexual Harassment of Women at Work place (Prevention, Prohibition and Redressal Act)" was arranged on 9th Dec, 2022.
- Awareness program of Nibhaya Pathak was organised on 12th Dec, 2022.

- Kramhijyoti Ganitribai Phule Jayanti celebrated on 3rd Jan, 2023
- conducted meeting of all girls & all ladies staff.

- many issues raised regarding cleaning of washrooms. given instructions raised regarding cleaning of washrooms. to cleaning staff
- accordingly by principal sir

2. To discuss events to be organized in AY 2022-23 (sem-II)

- International Women's Day on 8th March
- Hemoglobin / Health checkup camp

3. New members welcomed Ms. Dhanashi Banker

4. Cleaning issue discussed & interactions given to concerns through Principal sir.

5. - No any issues registered till date.
- Discussion on discipline to be maintained during youth festival and kurukshetra-2023

6. With Presiding officers permission, discussion on the spot issues.
- No any spot issues to discuss!

Ms. D.

Ms. Tadhar D.D.
member secretary

Mrs. D. S. Bhoite
presiding officer

The minutes of meetings of internal complaint committee held on 19th Sept 2022 at 4 pm in ICC office.

Following members were present:

1. Mrs. Dhanshri S. Bhoite - Presiding officer
2. Ms. Dipali D. Jadhav - Member Secretary
3. Mr. Govind V. Thombare - Faculty member
4. Ms. Arati Bhagat - Faculty member
5. Ms. S. P. Shaikh - Non-teaching member
6. Adv. Shirin Shaha - NGO member
7. Ms. Rutuja Kumbhar - Student member
8. Ms. Pratiksha Salgude - Student member

* Agenda of meeting

1. To read and finalize the minutes of last meeting
2. To discuss the events to be organized in AY 2022-23 (sem-I).
3. Discuss about cleaning of ladies washroom.
4. Discussion about any complaints regarding Sexual Harassment.
5. With presiding officer's permission, discussion on the spot issues.

1. To read & finalize the minutes of last meeting.

Women's Day 2022 celebrated as per decided & reports are ready.

2. To discuss the events to be organized in AY 2022-23 (sem-I).

① Lecture on "Information about provision of Sexual Harassment of women at work place" (prevention, prohibition, and redressal) - act" for all newly admitted students in Nov 2022.

② To arrange the awareness program about the safety at workplace by Nisbhaya pathak, phaltan in Dec 2022.

③ Savitribai Phule Jayanti celebration.

③ Regarding cleaning feedback from students to arrange the meeting of all girls.

④ Discussion about any complaint regarding Sexual Harassment.

- No any complaint received regarding any type of Harassment.

⑤ With presiding officer's permission discussion on the spot issues.

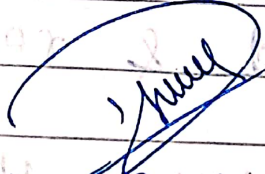
- NO any spot issues discussed.

- TO welcome the new Secretary
Mrs. Dipali Jadhav.

- TO Welcome the new members Mrs. Bhagat Aarati and Mr. Govind Thombare sis.

Badha

Mrs. Jadhav Dipali D.
Member Secretary

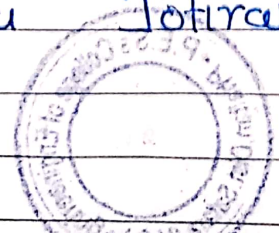

Mrs. D.S. Bhoite
Presiding Officer

Anti-Raging Committee
Meeting
Academic Year 2022-23

The first meeting of Anti Ragging Committee of college of Engineering phaltan academic year 2022-23 was held on 21 Feb 23 4:00 PM

The following members were present for this meeting

- ① prof. N. G. Narve, principal Chairman
- ② mr. Arvind Sakhamam Nikam member
- ③ police Inspector member
- ④ mr. Arvind mehta member
- ⑤ mr. Umesh Nimbalkar member
- ⑥ prof. Sopan Thakaji kale member
- ⑦ prof. Mrs. Nilam Nandkumar Ingale member
- ⑧ Mrs. Kiran Sukumar Gole member
- ⑨ mr. Vasantarao wagh member
- ⑩ mr. Datta Jotiram Tone member
- ⑪ Mrs. Rutuja Jotiram Kumbhar member



★ Agenda 1 :- To read and conform merits of last meeting

Resolution :- The minutes of last meeting read and confirmed

Advisor :- Prof. Sopan Thakaji Kale
Seconded :- Mr. Datta Jotiram Tone

Agenda 2 :- To get fill Anti Ragging form from Newly Admitted students

Resolution :- It is decided that to get undertaking form all the newly Admitted first year and DSY students

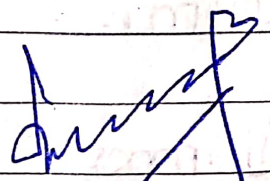
Advisor :- Mr. Vasant Rao Wagh
Seconded :- Mrs. Rutuja Jotiram Tone

Agenda 3 :- To Discuss Any other Topic with permission Chairman

Advisor :- Prof. Sopan Thakaji Kale
Seconded :- Mr. Datta Jotiram Tone

Spoke
Mrs. Gole Kiran. S




Prof. Dr. N. G. Narve
Chairman

Anti-Raging Committee
Meeting
Academic Year 2022-23

The minutes of meeting of anti-ragging squad committee of A-Y-2022-23 of PERS COE Phaltan held in principal cabin

meeting started at 1.00 PM and following members were present for the meeting

1. M.A. Natu Principal, Chairman
2. D.S. Bhoite. member
3. G.V. Thombare member
4. S.P. Jagtap. member
5. S.V. Kale member, secretary,

The minutes of the meeting are as below.

Agenda-1 to read & finalise the minutes of last meeting.

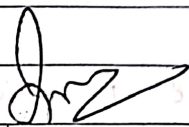
Resolution-1 - The minutes of last meeting conducted on 04/12/2022 was read & confirmed,

Agenda-2 to plan awareness program regards anti-ragging.

Resolution-2 It is decided to conduct awareness sessions regarding anti-ragging act to the newly admitted students,

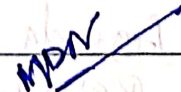
Agenda-3 on the topics

Resolution - It is decided to conduct more raids at various points in college,



secretary

S.V. Kale



Chairman

M.A. Natu

The minutes of meeting of anti ragging squad committee of AY 2022-23 PESS COE Phaltan held in principal cabin.

Meeting started at 2:00 PM and following members were present.

- 1) Prof. Dr. N. G. Narve Principal, Chairman
- 2) Mr. D. S. Bhoite Member
- 3) Mr. G. V. Thombare Member
- 4) Mr. S. P. Jagtap Member
- 5) Mr. S. V. Kalel Member

The minutes of meeting are as follows,

Agenda-1 To read & finalise the minutes of last meet.

Resolution-1 The minutes of meeting held on 10/11/2022 was read & finalised.

Agenda-2 to welcome principal prof. Dr. N. G. Narve sir in committee as a chairman.

Resolution-2 Member secretary Mr. S. V. Kalel welcome principal Dr. N. G. Narve sir in the committee.

Agenda-3 To plan flying squad raids at our canteen.
Resolution - It is decided that flying squad will visit daily at 10:30 AM & 12:30 PM to ground, parking area.

Agenda-4 on time topics

Resolution - No on time topics were for discuss.

Secretary
S. V. Kalel

Chairman