The first meeting of IQAC commitee of College of Engineering, Phaltan of Academic year 2017-18 was held on 15/08/2017 in Principal cabin at 9.00 am.

The following member were present for the meeting.

1) Dr. M. K. Phadatare — Chairman.
2) Mr. A. S. Nikam — Member.
3) Mr. Bhojraj Naik Nimbalkar — Member.
4) Mr. Pandurang Shinde — Member.
5) Prof. R. P. Bagawade. — Member Secretary.
6) Prof. Amarsinh A. Ranaware — Member.
7) Prof. Avinash A. Ranaware — Member.
8) Prof. S. V. Kalel — Member.
9) Prof. Mrs. D. S. Bhoite — Member.
10) Prof. G. V. Thombare — Member.
11) Prof. Mrs. J. S. Tilekar — Member.
12) Mr. D. A. Tate — Member.
13) Mr. A. S. Naik Nimbalkar — Member.
14) Mr. V. B. Gurav — Member.
15) Ms. Anjani Shrikant Patki — Member.

The discussion were held as per agenda of meeting as below.

Agenda 1: To read and finalize minutes of last meeting.

Resolution 1: Minutes of last meeting read & confirmed.

Advisor: Mr. A. S. Naik Nimbalkar.
Seconder: Mr. V. B. Gurav.

~~Agenda 2: To collect information as criteria wise requirement of record.~~

Agenda 2: To develop waste water management at college.

Resolution 1: It is decided that the responsibility of development of waste water management system and solid waste management system is given to Prof. Ms. D. S. Bhoite.

If she requires assistance from assistance agencies, she need to make comparative of quotation's also she need to approach municipal corporation phaltan for solid waste management. For allocated task need to be completed within one and half month.

Advisor: Prof. S. V. Kalel.
Seconder: Prof. Amarsinh A. Randware

Agenda 3: To develop rain water harvesting system at college.

Resolution 3: The responsibility developing rain water harvesting is given to Prof. M.S. D.S. Bhoite and civil department, and the due date for the same task is 31 August 2017.

Advisor: Prof. Avinash A. Ranawade.
seconder: Mr. V.B. Gurav.

Agenda 4: To perform e-waste management of college.

Resolution 4: The responsibility of e-waste management of our college is given to Prof. R.P. Bagawade.

It is decided that whatever material available in e-waste store, some material we can sell and some material we can donate to needful organizations.

~~We will~~ Also our ENTC diploma department requires some material from e-waste to develop their hardware lab. So that material will be given to hardware lab of ENTC diploma department of our college.

Advisor: Prof. Amarsinh A. Ranawade.
seconder: Prof. S.V. Kalel.

Agenda 5: Partial replacement of florescent tubes by LED tubes.

Resolution 5: It is decided that responsibility of this task is given to

Prof. Amarsinh A. Ranaware.

For said task Prof A. A. Ranaware need to audit all the tubes of institute. The tubes which will be replaced ~~her~~ with new LED tubes need to be buy back.

Also he need to check feasibility to install non-conventional source of energy at our college. For same he need to visit agriculture college of our society and need to obtain all the details regarding installation of non-conventional source of energy.

Also her need to find different organizations which are funding for such kind of initiative.

Advisor: Prof. R. P. Bagawade.
Seconder: Prof. Avinash A. Ranaware.

Agenda 6: To allocate budget for green initiative.

Resolution 6: It is decided that whatever budget require for water waste management system, solid waste management system, rain water harvesting system, installation of non-conventional source of energy, replacement of fluroscent tubes by led tubes, plantation and land-scaping need to be get sanctioned from management.

Also it is decided that ~~on~~ every fourth saturday of every month, we will celebrate as no vehicle day.

Also we need to perform less use of paper, for that we need to make use of ICT media, like EDMODO, Whatsapp, facebook, BeigIT.

Notices need to transferred through above media or emails. And we need to use both side of paper.

Advisor: Mr. A. S. Naik Nimbalkar.
Seconder: Prof. Ms. D. S. Bhoite.

Agenda 7: Discussion on other topics by permission of honorable chairman.

Resolution7: As we are appearing for NAAC, it is decided that we need to submit IIQA on or before 22nd August 2017.

Advisor: Prof. Avinash A. Ranawade.
Seconder: & Prof. S. V. Kalel.

[Prof. R. P. Bagawade]
Secretary.

[Dr. M. K. Phadatare]
Chairman.