The fourth meeting of IQAC comitee of college of Engineering, Phaltan of Academic year 2016-17 was held on 26/01/2017 in Pricipal cabin at 10.00 am.

The following member were present for the meeting:

1) Dr. M.K. Phadatare — chairman

2) Mr. A.S. Nikam — member

3) mr. Bhojraj Naik Nimbalkar — member

4) mr. Pandurang R. shinde — member

5) Prof. R.P. Bagawade — Member Secretary

6) Prof. Amarsinh A. Ranaware — member

7) Prof. Avinash A. Ranaware — member

8) Prof. S.V. Kalel — member

9) prof. ms. D.S. Bhoite — member

10) Prof V.S. Kadam — member

11) Prof. ms. J.S. Tilekar — member

12) Mr. D.A. Tate — member

13) Mr. V.B. Gurav — member

14) Mr. A.S. Naik Nimbalkar — member

15) Ms. Anjani Shrikant Patki — Member

The discussion were held as per agenda of meeting as below :

Agenda 1 : To read and finalize minutes of last meeting.

Resolution 1 : Minutes of last meeting read & confirmed.

It is decided that for verification of academic record.

First year will verify computer dept.

Civil will verify E&TC department record.

Diploma mech. will verify civil dept. record.

Mech. degree will verify diploma E&TC record.

Computer dept. will verify diploma mech. record.

E&TC degree will verify degree mech. record.

Diploma E&TC will verify first year record.

~~Agenda 2 : To collect information as, criteria wise requirement of record.~~

Advisor : Mr. V. B. Gurav

Secondar : Mr. D. A. Tate

Agenda 2 : To collect information as, criteria wise requirement of record.

Resolution 2 : Criteriawise information of required record has been collected and compiled together.

Advisor : Prof. Avinash A. Panaware

Secondar : Prof. S. V. Kalel

Agenda 3 : Discussion about green audit.

Resolution 3 : It is decided that along with green audit we need to conduct gender audit, water audit & energy audit. Also responsibility for conducting these audits is

assigned to Prof. Kalel S.V.
Advisor : Mr. A.S. Naik Nimbalkar
Seconder : Prof mrs. D.S. Bhoite

Agenda 4 : To decide best Practices and innovative practices of our college

Resolution 4 : We listed out best practices of our institute as mentioned below:

1) Use of EDMODO
2) Blood donation
3) Plantation
4) Preparation of model Answer in every Semester for SUK exam.
5) All project and seminar reports are prepared in latex every year.
6) FOSS training
7) Passport to success (PTS)
8) Unnati.
9) Health checking camp.
10) cleaning of Palakhi Tal.

Advisor : Prof. Avinash A. Ranaware
Seconder : Prof. mrs. D.S. Bhoite

Agenda 5 : ISR activities need to be conducted by each department.

Resolution 5 : It is decided that every department of college should conduct ISR activity related to respective department.
ISR activity should be different from NSS activity.

Advisor : Ms. Anjani Shrikant Patki
Seconder : Prof. mrs. J.S. Tilekar

Agenda 6 : Discussion on other topics by permission of honourable Chairman.

Resolution 6 : Shivaji University, Kolhapur has started a documentation ~~ce~~ center for IQAC.

It is decided that every criteria head should visit IQAC documentation center of Shivaji University to know about the record which need to be prepared for respective criteria.

Every criteria head should prepare a record file for respective criteria.

Advisor : Mr. D. A. Tate

Seconder : Mr. V. B. Gurav.

[Prof. R. P. Bagawade]
Secretary

[Dr. M. K. Phadatare]
Chairman