



# PHALTAN EDUCATION SOCIETY'S COLLEGE OF ENGINEERING

## Policy Statement-Internal Quality Assurance Cell

### Scope

The Internal Quality Assurance Cell (IQAC) at Phaltan Education Society's College of Engineering, Phaltan, is established to develop a system for conscious, consistent, and catalytic improvement in the overall performance of the institution. This policy outlines the framework, responsibilities, and procedures of the IQAC to ensure quality enhancement and sustenance in all aspects of the college. It applies to all academic, administrative, and infrastructural activities within the college.

### Objectives

1. **Quality Enhancement:** To continuously improve the academic and administrative performance of the institution.
2. **Institutionalization of Best Practices:** To institutionalize best practices for a sustainable quality culture.
3. **Stakeholder Engagement:** To engage all stakeholders in quality assurance and enhancement processes.
4. **Effective Implementation:** To ensure effective implementation of policies and procedures for academic and administrative activities.
5. **Accreditation and Assessment:** To prepare for accreditation and assessment by national and international bodies.
6. **Feedback Mechanism:** To establish a robust feedback mechanism for continuous improvement.

### Policy Statement

#### 1. Introduction

Phaltan Education Society's College of Engineering, Phaltan, is committed to achieving excellence in education and fostering a culture of quality. The Internal Quality Assurance Cell (IQAC) is a crucial part of this commitment, responsible for developing and implementing quality assurance measures to enhance academic and administrative performance.





## 2. Formation of IQAC

The IQAC is constituted with a dedicated team comprising faculty members, administrative staff, and external experts. The structure of the IQAC includes:

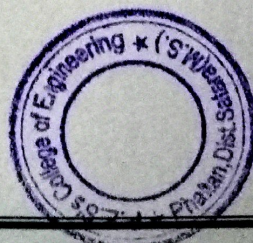
<b>Chairperson: Head of the Institution</b>	
1	Prof. Dr. M. V. Dalvi
<b>Teachers to represent all level (Three to eight)</b>	
2	Ms. Dhanshri S. Bhoite
3	Mr. A. A. Ranaware
4	Mr Abhijit A. Hipparkar
5	Mr. Amit T. Bhosale
6	Mr. Mahesh M. Ghadage
7	Ms. Dipali D. Jadhav
8	Ms. Nilam N. Ingale
<b>One member from the Management</b>	
9	Hon.Sanjivraje Naik Nimbalkar
<b>Few senior administrative officers</b>	
10	Dr. Ashokrao Shankarrao Bhoite
11	Mr. Arvind Sakharam Nikam, Administrative Officer PES
12	Mr. D.G.Ghule Librarian
13	Mr. N.S. Pawar, Non Teaching representative
<b>One nominee each from local society, Students and Alumni</b>	
14	Mr. Kumbhar Uday. S., Student Representative
15	Ms.Ghadage Vaishnavi Madhukar, Alumni Representative
<b>One nominee each from Employers /Industrialists / stakeholders</b>	
16	Mr. Parag Shirish Doshi
<b>One of the senior teachers as the co-ordinator / Director of the IQAC</b>	
17	Prof. S. V. Kalel

## 3. Responsibilities of the IQAC

The IQAC is responsible for:

- Developing and implementing quality benchmarks for academic and administrative activities.
- Facilitating the creation of a learner-centric environment conducive to quality education.
- Arranging for feedback responses from students, parents, and other stakeholders.
- Disseminating information on various quality parameters of higher education.
- Organizing workshops and seminars on quality-related themes.
- Documenting various programs and activities leading to quality improvement.
- Acting as a nodal agency for coordinating quality-related activities.
- Preparing the Annual Quality Assurance Report (AQAR) for submission to NAAC and other bodies.

## 4. Quality Assurance Strategies





The IQAC shall develop and implement the following strategies:

- Ensuring timely, efficient, and progressive performance of academic, administrative, and financial tasks.
- Optimization and integration of modern methods of teaching, learning, and evaluation.
- Ensuring the adequacy, maintenance, and proper allocation of support structure and services.
- Sharing research findings and networking with other institutions.

#### **5. Development and Application of Quality Benchmarks**

The IQAC shall:

- Develop quality benchmarks for various academic and administrative activities.
- Apply these benchmarks to ensure consistent quality improvement.
- Review and update benchmarks periodically based on feedback and evaluation.

#### **6. Teaching, Learning, and Evaluation**

The IQAC shall:

- Promote innovative teaching and learning methodologies.
- Ensure transparency and efficiency in the evaluation process.
- Facilitate the use of ICT in teaching and learning.
- Organize faculty development programs to enhance teaching skills.

#### **7. Research and Development**

The IQAC shall:

- Encourage and facilitate research activities among faculty and students.
- Promote interdisciplinary and collaborative research.
- Establish research centers and labs with state-of-the-art facilities.
- Provide funding and support for research projects and publications.

#### **8. Infrastructure and Learning Resources**

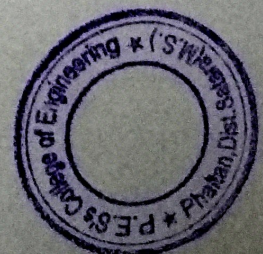
The IQAC shall:

- Ensure the development and maintenance of adequate infrastructure.
- Promote the optimal use of available resources.
- Facilitate the acquisition of new learning resources and technologies.
- Ensure a conducive environment for learning and research.

#### **9. Student Support and Progression**

The IQAC shall:

- Develop and implement student support services and programs.
- Monitor student progression and provide career guidance and counseling.
- Facilitate the inclusion of students from diverse backgrounds.
- Promote extracurricular and co-curricular activities for holistic development.





## **10. Governance, Leadership, and Management**

The IQAC shall:

- Promote participative management and decentralized governance.
- Ensure transparency and accountability in the administration.
- Facilitate capacity building and leadership development programs.
- Develop and implement strategic plans for institutional growth and development.

## **11. Collaboration and Networking**

The IQAC shall:

- Establish collaborations with other institutions, industries, and research organizations.
- Promote exchange programs for students and faculty.
- Participate in national and international quality assurance networks.
- Share best practices and experiences with other institutions.

## **12. Feedback Mechanism**

The IQAC shall:

- Develop a structured feedback mechanism for students, faculty, staff, and other stakeholders.
- Analyze feedback to identify areas for improvement.
- Implement necessary changes based on feedback and monitor the impact.

## **13. Documentation and Reporting**

The IQAC shall:

- Maintain comprehensive records of all quality assurance activities.
- Document best practices and success stories.
- Prepare and submit the Annual Quality Assurance Report (AQAR) to NAAC and other relevant bodies.
- Ensure regular reporting of quality assurance activities to the college administration.

## **14. Awareness and Training Programs**

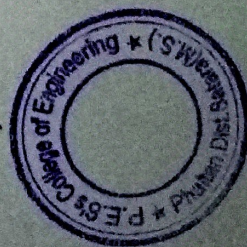
The IQAC shall:

- Conduct awareness programs on quality assurance and enhancement.
- Organize training sessions for faculty, staff, and students on quality-related themes.
- Promote a culture of continuous improvement and excellence.

## **15. Monitoring and Evaluation**

The IQAC shall:

- Regularly monitor the implementation of quality assurance measures.
- Evaluate the effectiveness of policies and procedures.
- Review and update the quality assurance framework periodically.
- Conduct internal and external audits to ensure compliance with quality standards.





- Conduct internal and external audits to ensure compliance with quality standards.

## **16. Accreditation and Assessment**

The IQAC shall:

- Prepare the institution for accreditation and assessment by NAAC and other bodies.
- Ensure compliance with accreditation standards and criteria.
- Coordinate the self-study report preparation and submission process.
- Facilitate the external peer team visit and assessment process.

## **17. Institutionalization of Best Practices**

The IQAC shall:

- Identify and institutionalize best practices in teaching, learning, research, and administration.
- Promote the adoption of innovative practices across departments.
- Share best practices with other institutions and networks.

## **18. Stakeholder Engagement**

The IQAC shall:

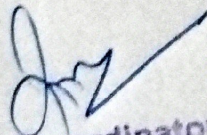
- Engage all stakeholders, including students, faculty, staff, alumni, and parents, in quality assurance processes.
- Organize stakeholder meetings and consultations to gather inputs and feedback.
- Ensure transparency and accountability in decision-making processes.

## **19. Continuous Improvement**

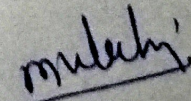
The IQAC shall:

- Foster a culture of continuous improvement and innovation.
- Encourage faculty, staff, and students to pursue excellence in their respective areas.
- Regularly review and update policies and procedures based on feedback and evaluation.
- Promote a proactive approach to quality assurance and enhancement.

Phaltan Education Society's College of Engineering, Phaltan, is dedicated to maintaining the highest standards of quality in all aspects of its functioning. The Internal Quality Assurance Cell (IQAC) plays a pivotal role in achieving this goal by developing and implementing effective quality assurance measures. Through continuous improvement, stakeholder engagement, and adherence to best practices, the IQAC aims to enhance the overall performance and reputation of the institution. By fostering a culture of excellence, the college strives to provide a transformative educational experience for its students and contribute to the advancement of society.

  
**IQAC Co-ordinator**  
 Phaltan Education Society's  
 College of Engineering



  
**Prof. Dr. M.V. Dalvi**  
**Principal**  
 Phaltan Education Society's  
 College of Engineering Phaltan